



The College of Physicians and Surgeons of Prince Edward Island

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POLICY

Levels of Supervision of Physicians in Practice

DESCRIPTION

This Policy has been developed to aid in the licensing of physicians. The following levels of supervision have variable conditions and time frames.

Levels 1-4 require positive monthly reports, and any absence of reports or poor reports could result in immediate suspension of licence and would be reviewed by Council. Level 5 does not require monthly reports.

Level 1

On-site supervision with direct observation at all times is required.

The Supervisor is expected to:

- supervise the quality of care, review and discuss every patient encounter/record with the supervisee
- weekly meetings to discuss identified strengths and weaknesses
- recommend continuing professional development (CPD)
- assess and report monthly and if otherwise necessary, to the College office on the accompanying Supervisor Report Forms.

This Level of Supervision is similar to a third year medical student.

The Supervisor is the most responsible physician.

The period of supervision would be for a minimum of six months.

Level 2

On-site supervision with observation.

The Supervisor is expected to:

- supervise the quality of care, review and discuss every patient encounter/record with the supervisee
- bi-weekly meetings to discuss identified strengths and weaknesses
- recommend CPD
- assess and report monthly and if otherwise necessary, to the College office on the accompanying Supervisor Report Forms.

This Level of Supervision is similar to a fourth year medical student.

The Supervisor is the most responsible physician.

The period of supervision is would be for a minimum of three months.

Level 3

On-site supervision is required. The Supervisor is required to be working in the same location at the same time as the supervisee, direct observation is not needed.

The Supervisor is expected to:

- supervise the quality of care, review and discuss patient encounter/record with the supervisee on a daily basis
- bi-weekly meetings to discuss identified strengths and weaknesses
- recommend CPD
- assess and report monthly and if otherwise necessary, to the College office on the accompanying Supervisor Report Forms.

This Level of Supervision is similar to a first year resident.

The Supervisee is the most responsible physician.

The period of supervision would be for a minimum of three months.

Level 4

A supervisor is required to be **available at all times by telephone**.

The Supervisor is expected to:

- supervise the quality of care, review and discuss patient encounter/record with the supervisee on a weekly basis
- monthly meetings to discuss identified strengths and weaknesses
- recommend CPD
- assess and report monthly and if otherwise necessary, to the College office on the accompanying Supervisor Report Forms.

This Level of Supervision is similar to a second year resident.

The Supervisee is the most responsible physician.

The period of supervision would be for a minimum of two months.

Level 5:

There is **no requirement for supervision** either on-site or by telephone.

At this level a "mentor" is appointed to assist the physician to integrate into the community.

The mentor shall be a colleague (physician) who will provide advice regarding such matters as pharmaceuticals, referral patterns, local cultural issues and possible areas of conflict, etc. Any concerns or issues should be forwarded to the College office.

The period of mentorship would be for a minimum of 3 months and then will be removed automatically. **The Supervisee is the most responsible physician.**

APPROVED BY:

Council of the College of Physicians & Surgeons of PEI
July 13, 2015.

REVIEWED: